



Note: If you have a resume, please send it to the email listed at the bottom of this application and this form is not required to be completed.

EMPLOYMENT APPLICATION

Personal Information

Full Name: _____ Date: _____

Address: _____

E-mail: _____ Phone: _____

Date Available: _____ Desired Pay: \$ _____ Hourly Salary

Employment Desired: Full-Time Part-Time Seasonal

Employment Eligibility

Are you legally eligible to work in the U.S.? Yes No

Have you worked for Running Latte previously? Yes No

*If Yes, write the start and end dates: _____

Have you ever been convicted of a felony? Yes No

*If Yes, please explain: _____

Education

High School: _____ City/ State: _____

From: _____ To: _____

Did you graduate?

College: _____ City/ State: _____

From: _____ To: _____

Did you graduate?

Other: _____ City/ State: _____



Previous Employment

Employer 1: _____

Address: _____

Job Title: _____

Dates Worked: From: _____ To: _____

Responsibilities: _____

Starting Pay: _____ Hour Salary Ending Pay: _____ Hour Salary

Supervisor Name: _____ Phone Number: _____

E-mail: _____

Reason for Leaving: _____

Employer 2: _____

Address: _____

Job Title: _____

Dates Worked: From: _____ To: _____

Responsibilities: _____

Starting Pay: _____ Hour Salary Ending Pay: _____ Hour Salary

Supervisor Name: _____ Phone Number: _____

E-mail: _____

Reason for Leaving: _____



Employer 3: _____

Address: _____

Job Title: _____

Dates Worked: From: _____ To: _____

Responsibilities: _____

Starting Pay: _____ Hour Salary Ending Pay: _____ Hour Salary

Supervisor Name: _____ Phone Number: _____

E-mail: _____

Reason for Leaving: _____

References

(Professional References Preferred – Supervisor, Teacher, Coach, Etc)

Full Name: _____ Relationship: _____

E-mail: _____ Phone: _____

How long have you know this person? _____

Full Name: _____ Relationship: _____

E-mail: _____ Phone: _____

How long have you know this person? _____

Full Name: _____ Relationship: _____

E-mail: _____ Phone: _____

How long have you know this person? _____



Military Service

Are you a veteran? Yes No

Branch: _____ Rank at Discharge: _____

Dates Served: From: _____ To: _____

Type of Discharge: _____

If not honorable, please explain: _____

Background Check

If asked, are you willing to consent to a background check? Yes No

Disclaimer

Applicant understands that this is an Equal Opportunity Employer and committed to excellence through diversity. In order to ensure this application is acceptable, please print or type with the application being fully completed in order for it to be considered.

Signature

I, the Applicant, certify that my answers are true and honest to the best of my knowledge. If this application leads to my eventual employment, I understand that any false or misleading information in my application or interview may result in my employment being terminated.

Signature _____ Date _____

Print Name _____

E-mail completed application to runninglattecoffee@gmail.com